

2019 REBOZO FESTIVAL, INC.

GRANT APPLICATION GUIDELINES

The Rebozo Festival, Inc. is pleased to announce that a **grant of up to twenty thousand dollars (\$20,000)** will be granted to the top ranking organization. We encourage your organization to apply if you meet the following requirements:

Organizations/Institutions must:

- ☐ Be located in Ventura County primarily serving Ventura County Latino residents.
- ☐ Be an IRS 501C(3) non-profit organization/institution or operate under the sponsorship of a qualified

Organization/Institution. **A copy of the IRS non-profit status letter is required.**

Completed applications must be submitted electronically to grants@rebozofestival.org by 5:00pm September 28, 2018. **No application will be accepted after the deadline.** Upon review and acceptance of your grant application, you will be notified by e-mail no later than October 3, 2018. If your application meets requirements and is accepted, please mail ten (10) hard copies to P. O. Box 1028, Oxnard, CA 93032-1028 or deliver to Radio Lazer 200 South 'A' Street, Suite 400, Oxnard, CA. M-F 8:30a.m. - 5:00p.m. no later than October 5, 2018.

An itemized budget must be provided with a detailed narrative on how funds will be utilized. **Funds should supplement not supplant the organization's general budget and be targeted for direct services.**

The Applicant shall make a presentation of 10 minutes or less on the merits of the application to the Grant Committee on Saturday, October 6, 2018 at Rebozo Festival, Inc. Headquarters, 141 South A Street, Suite 201, Oxnard, CA 93030. If time permits, there may be an opportunity to address follow-up questions. The Applicant will be notified by email the exact time of their presentation. The presentations will be held between the hours of 9 a.m. and 2 p.m. A written notification of selection or non-selection will be e-mailed by Friday October 12, 2018. The first installment of the monetary grant funds will be appropriated to a **primary recipient** no later than May 30, 2019. In the event a secondary recipient is selected, full monetary grant will be disbursed no later than May 30, 2019.

A representative(s) from the Organization/Institution is/are required to attend the Rebozo Festival, Inc.'s marquee event, Rebozo Festival, on May 19, 2019 to publicly be recognized as the 2019 recipient/s. In order to make the 2019 Rebozo Festival event a success, **we also request the recipient/s to sell festival tickets and provide volunteers.**

Rebozo Festival, Inc. requires the selected **primary recipient** to submit a written report within ninety (90) days of receipt of funds on the progress/outcome of the activity/project and actual expenditures to which funds were used. A partial disbursement of funds (50%) will be made initially; the balance will be dispersed once the (90) days follow-up report has been received. Failure to submit a report will forfeit the balance of funds designated.

Rebozo Festival, Inc. thanks you for your contributions to our community and urges you to apply.

Sincerely,

Rebozo Festival, Inc.

Grant Committee

grants@rebozofestival.org

2019 REBOZO FESTIVAL, INC.

GRANT APPLICATION

The Rebozo Festival, Inc. is pleased to announce that an award of **up to twenty thousand dollars (\$20,000)** will be granted to the top ranking organization. We encourage your organization to apply if you meet the following requirements:

Nominated Organizations/Institutions must be located in Ventura County serving primarily Ventura County Latino residents and must be an IRS 501c(3) non-profit Organization/Institution or operate under the sponsorship of a qualified organization/institution. A copy of the IRS non-profit status letter is required. The Organization/Institution will assist with ticket sales for the 2019 Rebozo Festival event and provide volunteers on the day of the event.

- Email completed applications to grants@rebozofestival.org by 5:00pm September 28, 2018. **No application will be accepted after the deadline.**
- Upon review and acceptance of your grant application, you will be notified by email no later than October 3, 2018. If your application meets the requirements and is accepted, please mail ten (10) hard copies to P. O. Box 1028, Oxnard, CA 93032-1028 or deliver to Radio Lazer 200 South 'A' Street, 4th Floor, Oxnard, CA 93030, M-F 8:30am-5:00pm no later than October 5, 2018.
- Applicants shall make a brief presentation to the Grant Committee on Saturday, October 6, 2018 **(time to be determined and notification sent via email)**.
- Organizations receive a written notification of selection by October 12, 2018.
- Funds will be appropriated no later than May 30, 2019.

Please type or print legibly.

Date of Application: _____

Name of Organization/Institution:

Mailing Address of Organization/Institution:

Non-Profit Status or TAX I.D. Number of Organization/Institution:

What is the purpose of the Organization/Institution?

How will the funds be used by the Organization/Institution? (i.e. client related leadership training, program development, and/or materials, etc.)

Who does the Organization/Institution primarily serve?

How many individuals will be served by the grant?

What is the anticipated benefit of the activity or project for which grant funds are requested?

Please provide an itemized budget for use of the grant funds. (You may use additional sheets)

List other funding sources:

Has your Organization/Institution previously been a primary funding recipient? Yes ☐ No ☐

Please feel free to attach additional information.

If funded, I understand that initially the primary recipient will receive partial (50%) of the granted funds. I agree to submit a written report to Rebozo Festival, Inc. within ninety (90) days of receiving the grant on the progress/outcome of the activity/project and actual expenditures for which funds were used. I also understand that the primary recipient will receive the balance of grant funds upon receiving the (90) days follow-up report. Failure to submit a report may forfeit the balance of the designated grant funds. (To be filled out by President/Chair of Ventura County Non-Profit Organization/Institution)

Name_____

Title_____

Email_____

Phone Number_____

Signature_____

Date_____

